

Administrative Pay End Date Schedule

The following schedule is use for data entry by the Administrative office only.

2023– 2024

		Pay	Days Worked		First	
		Date	Begin Date	End Date	Calculation	Confirm
	24	June 30	May 22	June 4	June 15	June 22
1	24	July 14	June 5	June 18	June 27	July 10
2	23	July 31*	June 19	July 9	July 18	July 24
3	22	August 15	July 10	July 23	August 4	August 9
4	21	August 31	July 24	August 6	August 18	August 25
5	20	September 15	August 7	August 20	September 6	September 11
6	19	September 29	August 21	September 3	September 20	September 25
7	18	October 13	September 4	September 17	October 3	October 6
8	17	October 31	September 18	October 1	October 20	October 25
9	16	November 15	October 2	October 15	November 3	November 8
10	15	November 30	October 16	October 29	November 13	November 16
11	14	December 15	October 30	November 12	December 1	December 6
12	13	December 29*	November 13	December 3	December 11	December 14
2024						
13	12	January 12	December 4	December 17	January 4	January 9
14	11	January 31*	December 18	January 7	January 22	January 25
15	10	February 15	January 8	January 21	February 6	February 9
16	9	February 29	January 22	February 4	February 16	February 22
17	8	March 15	February 5	February 18	February 28	March 5
18	7	March 29	February 19	March 3	March 19	March 22
19	6	April 15*	March 4	March 24	April 4	April 9
20	5	April 30	March 25	April 7	April 19	April 24
21	4	May 15	April 8	April 21	May 6	May 9
22	3	May 31	April 22	May 5	May 21	May 24
23	2	June 14	May 6	May 19	June 4	June 10
24	1	June 28	May 20	June 2	June 13	June 20

Calc dates are subject to change

* Indicates a three week payroll

4/5/2023